



## Emergency Closure Policy

At Spice Childcare we have an emergency closure policy in place to ensure our setting is prepared for all incidents such as adverse weather, staff sickness etc. If any of these incidents impact on the ability for the setting to operate, we will contact parents via phone, email, text message or via the website.

We will also post details on the Childcare Information Service (CIS) website – [www.opportunity-links.org.uk](http://www.opportunity-links.org.uk), where there will be a link to the CIS website from the school closures area of the Cambridge County Council website.

We will also inform the CIS when the setting re-opens.

Childcare Information Service - 0845 04 54 014

[info@opp-links.org.uk](mailto:info@opp-links.org.uk)

| <b>This policy was adopted on</b> | <b>Signed on behalf of the nursery</b> | <b>Date for review</b> |
|-----------------------------------|--|------------------------|
| October 2016                      | Cheryl Adams                           | September 2017         |